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 File *Communication*

MEMORANDUM FOR: Deputy Director for National Foreign Assessment

 FROM : Don I. Wortman
 Deputy Director of Administration
SUBJECT : Unclassified Telephone Service Reduction ☐ 25X

1. The OMB review of the Office of Communications (OC) FY-1980 budget resulted in the Other Communications Activities Decision Unit's entire Austere-3 Level (recommended) being cut. The Unclassified Telephone Resource Package totalling \$244,000 was part of this cut. ☐ 25X

2. This action affecting the Unclassified Telephone Resources Package will have a direct impact on all Directorates including the DCI complex. This budget cut will require the immediate disconnection of ☐ unclassified telephones including some non-published telephone lines in the Headquarters area plus other constraints. ☐ ST 25X

STAT 3. The impact on the National Foreign Assessment Center will be a reduction of ☐ unclassified telephones. Please indicate by office phone number, room number and location, those telephone instruments and/or non-published telephone lines for immediate disconnection. This information must be submitted to Chief, ☐, OC by 16 April 1979 in order to accomplish the disconnections on a timely basis. ☐ 25X1

4. In addition to the above action, this budget cut will necessitate the following procedure. Commencing immediately all requests for the installation, relocation ☐ 25X



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and/or modification of black line telephone services prepared and forwarded to the Chief, ☐
OC, must contain the written approval of the Office Director and the Executive Officer, NFAC. ☐

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Don I. Wortman

ORIGINATOR:

for Director of Communications *v*

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